



PRIVACY STATEMENT

This is to inform you what data we are collecting from you and what we intend to do with it.

L P Health Management Ltd t/as Gambling Recovery Therapy holds a valid Data Protection Registration Certificate, reference: ZB654426

What data do we keep and why do we need it?

Name and Age

This is basic information that helps us get to know you.

Address, email address, phone number

We use this as a way of contacting you regarding your sessions. We will mainly use the method you first contacted us with but if we cannot reach you, we will try a different method.

Next of kin/medical professional's details

If we were worried that you were at risk then we may need to contact your next of kin or medical professional. If we can, we will let you know when/if we going to do this.

Session notes

We keep brief notes of our session(s), any paper form will be shredded, and stored online with a password protected computer with updated anti-virus software.

Will we share your data and if we do, who will we share it with and for what purpose?

It is very unlikely that we will share your data. We will not sell it on or use it for unethical reasons. We may have to share it our my notes are subpoenaed by court, if you or anyone you tell us about is at harm or risk of harm. We may have to pass this information on. We may also discuss your case during supervision but will only use your first name.

How will we store your data?

Immediately after the work is finished, we transfer the data to a password protected computer. Only the Therapist will have access to your information.

How long will we store your data for and how will we dispose of it?

We will keep your details and session notes for the time required by our insurer, which is currently 5 years.

After this time, we will destroy any document with your personal information and delete your phone number out of the Therapist's mobile phone (if applicable).